

U.S. Small Business Administration

WOSB & EDWOSB Renewal Common documents

LLC

- Amended filed Articles of Organization/Formation
- Amended Operating Agreement
- Meeting minutes (if applicable)
- Resumes of decision makers (if change in ownership)
- Buy/Sell Agreement

Corporation

- Amended filed Articles of Incorporation
- Amended Bylaws
- Meeting minutes (most current within the past year to include election of directors and officers)
- Resumes of decision makers (if change in ownership)
- Buy/Sell Agreement
- Updated Stock Ledger
- Updated or issued Stock Certificates (if applicable)



SBA Application Renewal

WOSB.Certify Application Dashboard

Dashboard

SSC STATESVILLE MAPLE LEAF OPERATING COMPANY LLC

SAM Activation Date: 01/01/2005

SAM Expiration Date: 07/07/2024

Address:

SAM Last update: 07/09/2023

DBA: MAPLE LEAF HEALTH CARE

Business Contact: KELLE SANTORO

Corporate URL:

UEI:

Email: kcsantoro@savasc.com

Current Programs:

CAGE: 41FP6

Phone: 8324675794

Entity Owned:

Mailing Address:

2640 DAVIE AVE

STATESVILLE NC 28677 USA

1101 MAPLE CARE LANE STATESVILLE NC 28625 USA

More Details

+

SBA Basic Eligibility

+

Women-Owned Small Business (WOSB) Program

Qualified small businesses may apply for WOSB and Economic Disadvantage WOSB (EDWOSB) certification.

Application Package	Туре	Program Participation Status	Submission Date	Decision	Expiration Date	Actions
EDWOSB Initial Application	EDWOSB	Submitted	6/29/2021	Approve	8/10/2021	0



Application Overview with Updates/Changes Tab

SSC STATESVILLE MAPLE LEAF OPERATING COMPANY LLC

EDWOSB Initial Application - APP-02785-R8X4Z0

Owner: KELLE SANTORO (8324675794)

Overview

Delegates

Messages

Documents

Updates/Changes

Application Overview



Application Updates/Changes - Renewal Updates

Updates/Changes

Application Summary

Type	File Name	Type of Document
PDF	Application Summary.pdf	Application Summary

Renewal Updates

Name	Update Year	Submissions Status	Decision	Created On ↓	
EDWOSB Year 3 Renewal Update	3rd Year Recert	Draft		7/14/2021 2:48 PM	•



las th	ere been any change to the 51% ownership held by one or more women of the participant business? *
Ye	s
O No	
0	More Information
Ŭ	Examples include, but are not limited to: added or removed an owner that impacts the 51% ownership, changed the ownership
	percentage of a current owner, etc. If the added owner is married, then their spouse name and email should also be added.

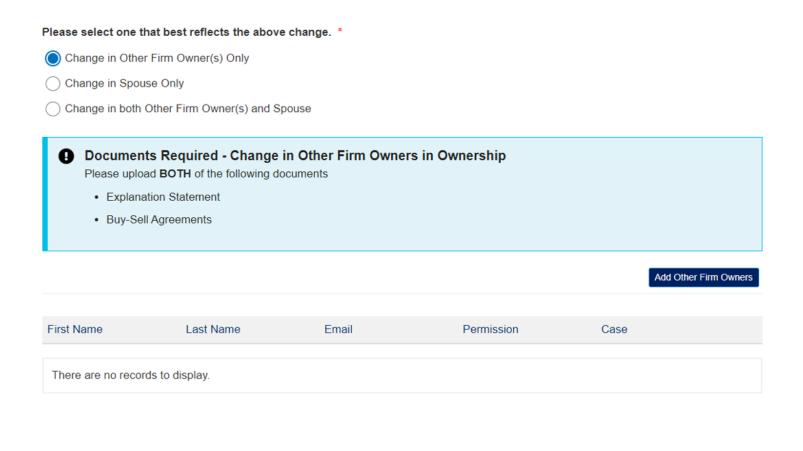


Change in Spouse Only

Change in both Other Firm Owner(s) and Spouse

Ownership
Has there been any change to the 51% ownership held by one or more women of the participant business? * Yes No
More Information Examples include, but are not limited to: added or removed an owner that impacts the 51% ownership, changed the ownership percentage of a current owner, etc. If the added owner is married, then their spouse name and email should also be added.
Please select one that best reflects the above change. *
Change in Other Firm Owner(s) Only
Change in Spouse Only
Change in both Other Firm Owner(s) and Spouse
Documents Required - Change in Other Firm Owners in Ownership Please upload BOTH of the following documents
Explanation Statement
Buy-Sell Agreements



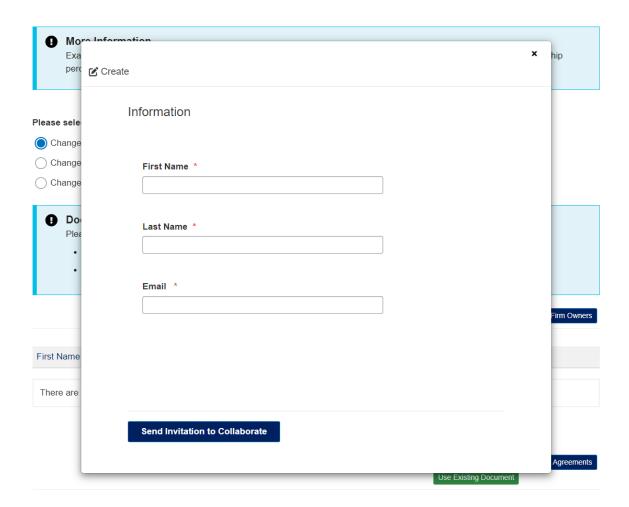


Explanation Statement

Use Existing Document

Buy-Sell Agreements





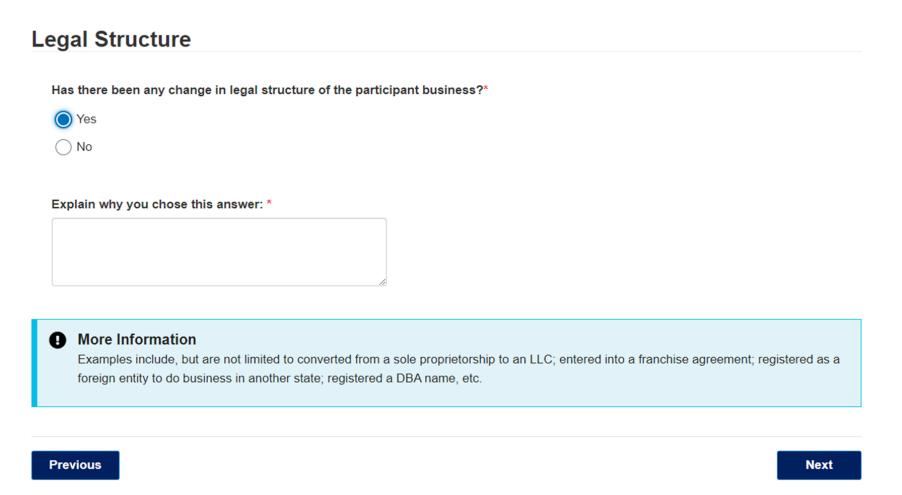


For Applicant Firms that submitted full/regular WOSB or EDWOSB applications including CVEs (i.e. all firms that are/were not 8(a) or TPC at the time they applied and were approved)

	n any change to t	he 51% ownership	held by one or	more women of the part	ticipant busir	ness? *
O Yes						
O NO						
More	Information					
						ip, changed the ownership
percer	nage of a current o	wher, etc. If the adde	ed owner is mai	rried, then their spouse na	me and email	snould also be added.



Certification Renewal Questionnaire - Legal Structure





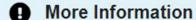
Certification Renewal Questionnaire - Legal Structure

Legal Structure

Has there been any change in legal structure of the participant business?*





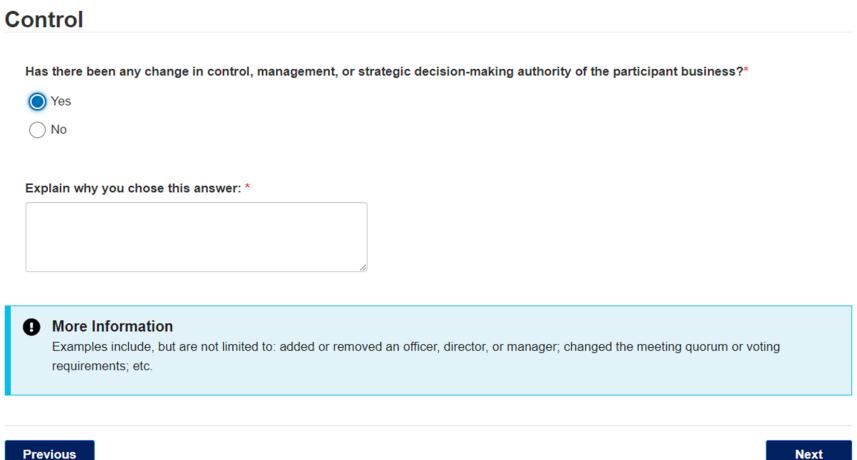


Examples include, but are not limited to converted from a sole proprietorship to an LLC; entered into a franchise agreement; registered as a foreign entity to do business in another state; registered a DBA name, etc.

Previous



Certification Renewal Questionnaire – Control





Certification Renewal Questionnaire - Control

Control

Has there been any change in control, management, or strategic decision-making authority of the participant business?*

) Yes

No

More Information

Examples include, but are not limited to: added or removed an officer, director, or manager; changed the meeting quorum or voting requirements; etc.

Previous

Certification Renewal Questionnaire – Additional Employment

Additional Employment Has the highest woman officer gained additional employment (full-time or part-time) or additional business ownership outside of the participant business?* Yes No Explain why you chose this answer: *

Previous

Certification Renewal Questionnaire – Additional Employment

Additional Employment

Has the highest woman officer gained additional employment (full-time or part-time) or additional business ownership outside of the participant business?*





Previous



Certification Renewal Questionnaire – Business Relationship

Business Relationship	
Has the participant business formed a relationship with another entity that involves co-location, shared resources, or financial support?*	
○ No	
Explain why you chose this answer: *	
Previous	Next



Certification Renewal Questionnaire – Business Relationship

Business Relationship

Has the participant business formed a relationship with another entity that involves co-location, shared resources, or financial support?*

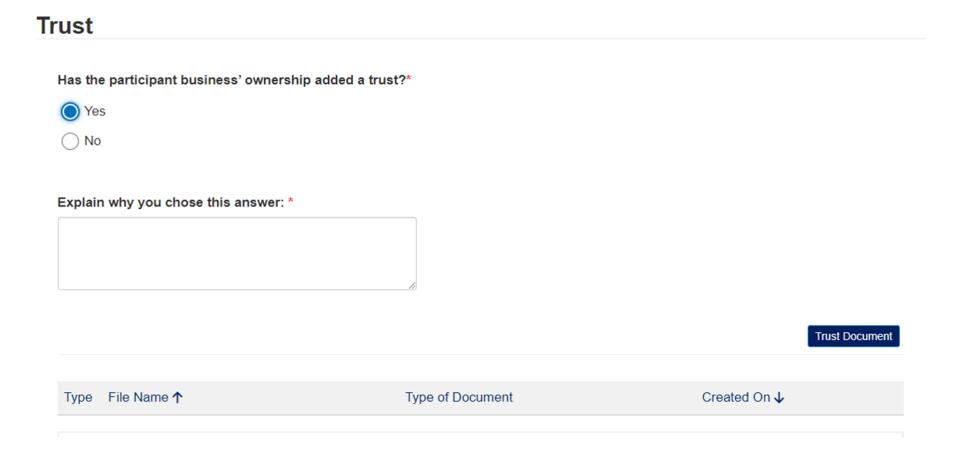




Previous



Certification Renewal Questionnaire - Trust





Certification Renewal Questionnaire - Trust

Trust

Has the participant business' ownership added a trust?*

O Yes



Previous



Certification Renewal Questionnaire - Board Members

Board Members

For Corporations or LLC with a Board, have there been any changes to board members? *







More Information

All new board members must complete the Individual Contributor section

Add Board Member



Certification Renewal Questionnaire - Board Members

For Corporations or LLC with a Board, have there been any changes to board members? * Yes No More Information All new board members must complete the Individual Contributor section

Previous

Certification Renewal Questionnaire - NAICS Code

NAICS Code Is the participant's business still small for North American Industry Classification Standards (NAICS) code listed for the WOSB Program?* (No List the NAICS codes for which the applicant business no longer qualifies as small: * **Previous** Next



Certification Renewal Questionnaire - NAICS Code

NAICS Code

Is the participant's business still small for North American Industry Classification Standards (NAICS) code listed for the WOSB Program?*

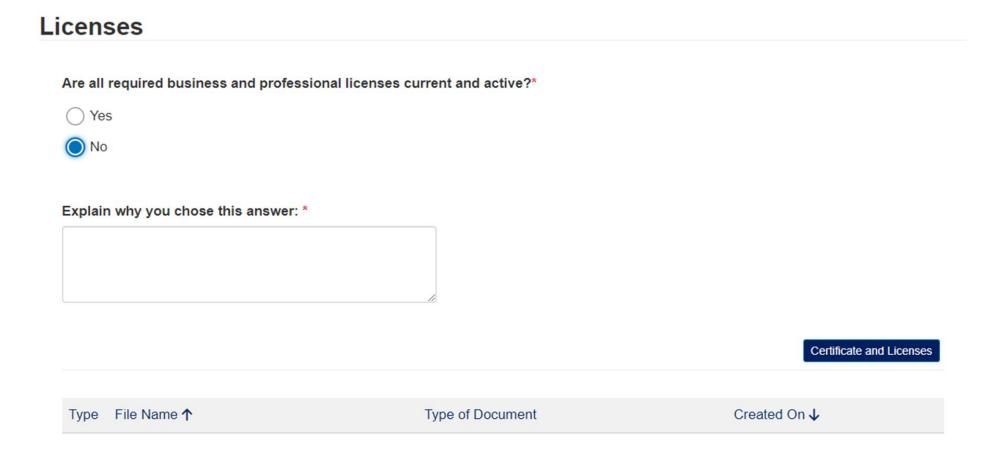




Previous



Certification Renewal Questionnaire - Licenses





Certification Renewal Questionnaire - Licenses

Licenses

Are all required business and professional licenses current and active?*

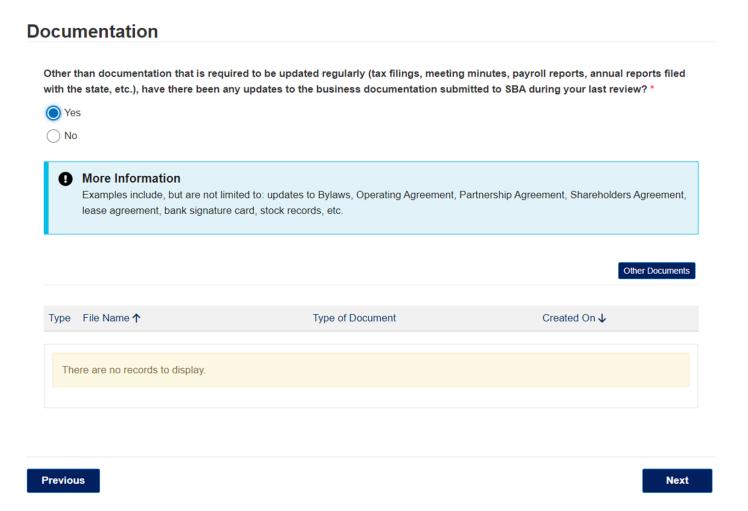


O No

Previous



Certification Renewal Questionnaire - Documentation





Certification Renewal Questionnaire - Documentation

Documentation

Other than documentation that is required to be updated regularly (tax filings, meeting minutes, payroll reports, annual reports filed with the state, etc.), have there been any updates to the business documentation submitted to SBA during your last review? *







More Information

Examples include, but are not limited to: updates to Bylaws, Operating Agreement, Partnership Agreement, Shareholders Agreement, lease agreement, bank signature card, stock records, etc.

Previous

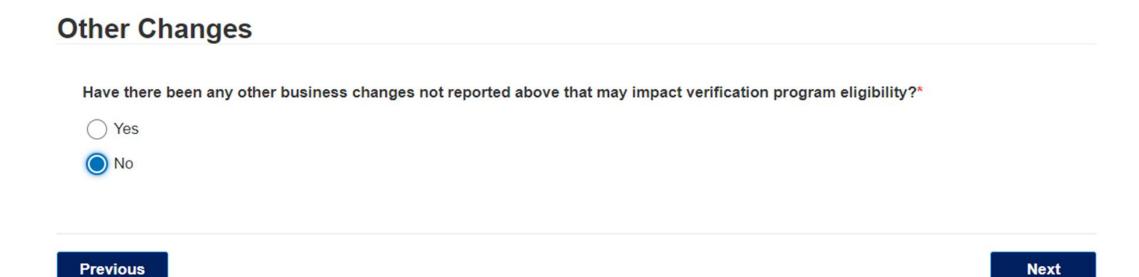


Certification Renewal Questionnaire - Other Changes

Other Changes	
Have there been any other business changes not reported above that may impact verification program eligibility?*	
Yes	
○ No	
Summary of the Changes: *	
Previous	Next

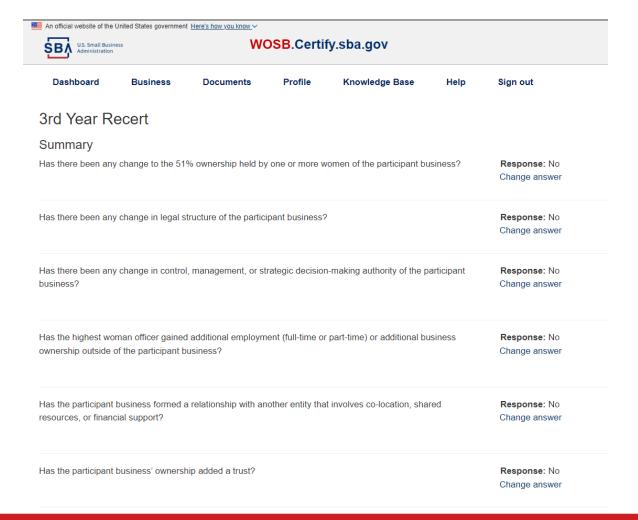


Certification Renewal Questionnaire - Other Changes





Certification Renewal Questionnaire - Summary





Certification Renewal Questionnaire - Contributors

Here is a list of all the Individual Contributors and their status on their forms.



▲ Alert

The Next button will be enabled when all listed individual contributors have completed their required submissions

Contributor	Role	Created On	Status	Completed By
Marcy Stokely	Other Owner	3/31/2023 5:15 PM	Not Started	



Certification Renewal Questionnaire - Contributors

Here is a list of all the Individual Contributors and their status on their forms.

Contributor	Role	Created On	Status	Completed By	
-------------	------	------------	--------	--------------	--

There are no records to display.



Certification Renewal Questionnaire – Attest/Submit – All Firms

An official website of the United States government Here's how you know >



WOSB.Certify.sba.gov

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Economically-Disadvantaged Women-Owned Small Business

Annual Update Review E-Signature



SSC STATESVILLE MAPLE LEAF OPERATING COMPANY LLC

UEI:

CAGE: 41FP6

- All required documents verifying eligibility for the Woman-Owned Small Business (WOSB) or Economically Disadvantaged Woman-Owned Small Business (EDWOSB) requirements have been submitted to the WOSB Program Repository, including any supplemental documents if there have been changes since the last representation.
- All the statements and information provided in this form and any documents submitted are true, accurate and complete. If assistance was obtained in completing this form and the supporting documentation, I have personally reviewed the information and it is true and accurate. I understand that these statements are made for the purpose of determining eligibility for a WOSB program contract.
- I understand that the information submitted may be given to Federal, State, and local agencies for determining violations of law and other purposes. The certifications in this document are continuing in nature. Each WOSB or EDWOSB prime contract for which the WOSB and EDWOSB submits an offer/quote or receives an award constitutes a restatement and reaffirmation of these certifications.
- I understand that the woman-owned small business or economically disadvantaged woman-owned small business may not misrepresent it status as a WOSB or EDWOSB to: 1) obtain a contract under the Small Business Act; or 2) obtain any benefit under a provision of Federal law that references the WOSB Program for a definition of program eligibility.



Certification Renewal Questionnaire – Attest/Submit – All Firms

I understand that the woman-owned small business or economically disadvantaged woman-owned small business may not misrepresent it status as a WOSB or EDWOSB to: 1) obtain a contract under the Small Business Act; or 2) obtain any benefit under a provision of Federal law that references the WOSB Program for a definition of program eligibility.

Warning

By clicking the Submit Button, you are certifying that you are representing on your own behalf, and on behalf of the woman-owned small business or economically disadvantaged woman-owned small business, that the information provided in this certification, and any document or supplemental information submitted, is true and correct as of the date set forth opposite your signature. Any intentional or negligent misrepresentation of the information contained in this certification may result in criminal, civil or administrative sanctions including, but not limited to: 1) fines of up to \$500,000, and imprisonment of up to 10 years, or both, as set forth in 15 U.S.C. § 645 and 18 U.S.C. § 1001, as well as any other applicable criminal laws; 2) treble damages and civil penalties under the False Claims Act; 3) double damages and civil penalties under the Program Fraud Civil Remedies Act; 4) suspension and/or debarment from all Federal procurement and non-procurement transactions; and 5) program termination.

By submitting this certification I, **Tan Botan**, am an officer or owner of Entity **SSC STATESVILLE MAPLE LEAF OPERATING COMPANY LLC** authorized to represent it and electronically sign this certificate on its behalf

PLEASE NOTE: According to the Paperwork Reduction Act, you are not required to respond to this information collection unless it displays a valid OMB approval number. The estimated burden for completing this form, including reading the instructions and compiling the information is 2 hours. If you have questions or comments concerning this estimate or other aspects of this information collection, please contact the US Small Business Administration, Chief, Administrative Information Branch, Washington, D.C. 20416 and/or SBA Desk Officer, Office of Management and Budget, New Executive Office Building, Room 10202, Washington, D.C. 20503.

Full NameSign DateTan Botan7/12/2023

Attest and Submit



TPC Application Renewal

Certification Renewal Questionnaire – TPC w/o new Certificate

Currently if a TPC firm does not have a new certificate to upload, they complete the full Renewal Update Questionnaire with all the same questions as seen above for non-EQC firms.

TPC							
Do	es your firm have an updated annual attestation certificate from your third-party certifier?*						
) Yes						
	No No						
	More Information						
	WOSB/EDWOSB may elect to complete their annual attestation for FREE with SBA or with their Third-Party Certifier (TPC), at a possible cost. Firms that have completed an annual attestation with their TPC must upload documentation of the annual attestation						
	into SBA's certification system to satisfy the WOSB Program compliance and maintain WOSB or EDWOSB certification.						

Nex



Certification Renewal Questionnaire – WOSB or EDWOSB TPC

TPC

Does your firm have an updated annual attestation certificate from your third-party certifier?*

Yes

No

More Information

WOSB/EDWOSB may elect to complete their annual attestation for FREE with SBA or with their Third-Party Certifier (TPC), at a possible cost. Firms that have completed an annual attestation with their TPC must upload documentation of the annual attestation into SBA's certification system to satisfy the WOSB Program compliance and maintain WOSB or EDWOSB certification.

WOSB Certificate

EDWOSB Certificate



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Documents

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Upload Document



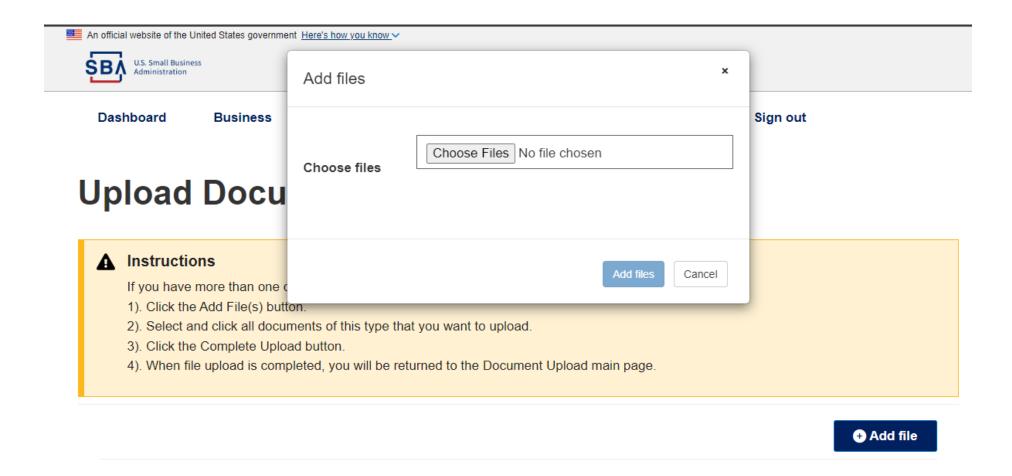
▲ Instructions

If you have more than one document of the same type to upload (W2, for example), you may:

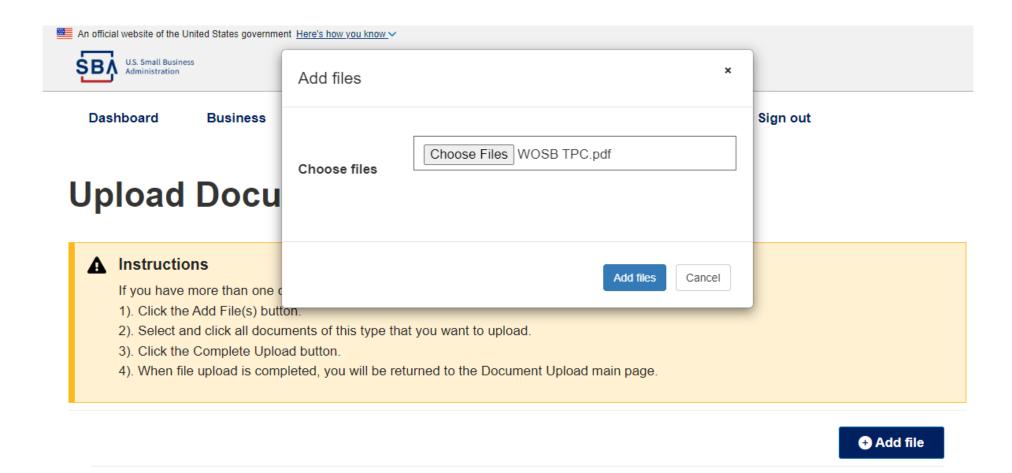
- 1). Click the Add File(s) button.
- 2). Select and click all documents of this type that you want to upload.
- 3). Click the Complete Upload button.
- 4). When file upload is completed, you will be returned to the Document Upload main page.





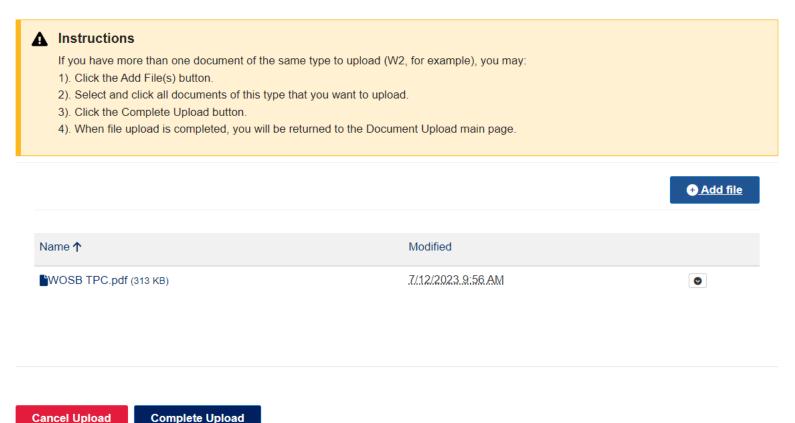




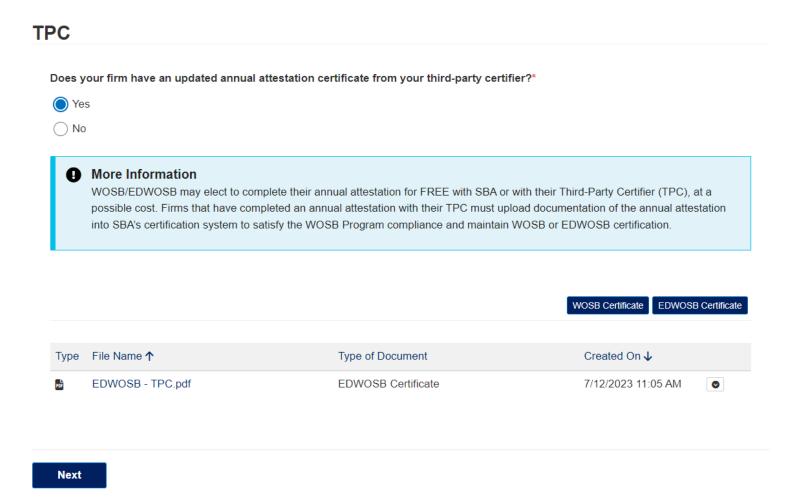




Upload Document









Certification Renewal Questionnaire – TPC Summary

3rd Year Recert

Summary

Does your firm have an updated annual attestation certificate from your third-party certifier?

Response: Yes Change answer

Next



Certification Renewal Questionnaire – Attest/Submit – All Firms

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Help

Sign out

STATEMENTS REQUIRED BY LAW AND EXECUTIVE ORDER



Privacy Statements

STATEMENTS REQUIRED BY LAW AND EXECUTIVE ORDER

Privacy Act (5 U.S.C. § 522a)

Any person can request to see or get copies of any personal information that SBA has in his or her file when that file is retrieved by individual identifiers such as name or Social Security numbers. Request for information about another party may be denied unless SBA has the written permission of the individual to release the information to the requestor or unless the information is subject to disclosure under the Freedom of Information Act.

Executive Order 12549, Debarment and Suspension (13 C.F.R § 145)

The prospective lower tier participant certifies, by submission of the application for program participation (or participant's annual update) that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. Where the prospective lower tier participant (or active participant) is unable to certify to any of the statements in this certification, such participants shall attach an explanation

Continue



Certification Renewal Questionnaire – Attest/Submit – All Firms

An official website of the United States government Here's how you know



WOSB.Certify.sba.gov

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Business

Documents Profile

Knowledge Base

Help

Sign out

Economically-Disadvantaged Women-Owned Small Business

Annual Update Review E-Signature



SSC STATESVILLE MAPLE LEAF OPERATING COMPANY LLC

UEI:

CAGE: 41FP6

- All required documents verifying eligibility for the Woman-Owned Small Business (WOSB) or Economically Disadvantaged Woman-Owned Small Business (EDWOSB) requirements have been submitted to the WOSB Program Repository, including any supplemental documents if there have been changes since the last representation.
- All the statements and information provided in this form and any documents submitted are true, accurate and complete. If assistance was obtained in completing this form and the supporting documentation, I have personally reviewed the information and it is true and accurate. I understand that these statements are made for the purpose of determining eligibility for a WOSB program contract.
- I understand that the information submitted may be given to Federal, State, and local agencies for determining violations of law and other purposes. The certifications in this document are continuing in nature. Each WOSB or EDWOSB prime contract for which the WOSB and EDWOSB submits an offer/quote or receives an award constitutes a restatement and reaffirmation of these certifications.
- I understand that the woman-owned small business or economically disadvantaged woman-owned small business may not misrepresent it status as a WOSB or EDWOSB to: 1) obtain a contract under the Small Business Act; or 2) obtain any benefit under a provision of Federal law that references the WOSB Program for a definition of program eligibility.



Certification Renewal Questionnaire – Attest/Submit – All Firms

I understand that the woman-owned small business or economically disadvantaged woman-owned small business may not misrepresent it status as a WOSB or EDWOSB to: 1) obtain a contract under the Small Business Act; or 2) obtain any benefit under a provision of Federal law that references the WOSB Program for a definition of program eligibility.

Warning

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Full Name Sign Date

Tan Botan 7/12/2023

Attest and Submit



8(a) Application Renewal

Certification Renewal Questionnaire – 8(a)

8(a)

Alert

Significant material changes to your firm's business may require a program participant to complete a new application.

These significant material changes include:

- Change of majority owner for which the initial application was completed.
- 8(a) BD Program participants If there are any changes to your 8(a) BD program status, i.e. graduation, voluntary withdrawal, termination, your firm must complete a full WOSB initial application at this time.
- All other material changes may be completed by completing the Annual Update questionnaire and upload supporting documentation. These changes may include, but are not limited to, a change in the business ownership, business structure, or management. Failure to notify SBA of a material change may result in decertification. Failure to notify SBA of a material change may result in decertification.

Are you still a current 8(a) Program Participant?*







More Information

8(a) BD Program Participants must upload a copy of their recent annual review letter. All material changes that affect EDWOSB program eligibility, including ownership and control, must be disclosed to SBA. Firms that are no longer 8(a) BD Program Participants should report this material change. The notification must be in writing and must be uploaded into your firm's profile with SBA.

Annual Review Letter



Certification Renewal Questionnaire - 8(a) Letter Upload

Steps from this point are the same as shown in TPC section for completing document upload, viewing Summary and completing Attest/Submit

Upload Document



▲ Instructions

If you have more than one document of the same type to upload (W2, for example), you may:

- 1). Click the Add File(s) button.
- 2). Select and click all documents of this type that you want to upload.
- 3). Click the Complete Upload button.
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Certification Renewal Questionnaire - No Longer 8(a)

8(a)

Alert

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These significant material changes include:

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 management. Failure to notify SBA of a material change may result in decertification. Failure to notify SBA of a material change
 may result in decertification.

Are you still a current 8(a) Program Participant?*









Alert

a new application is required and SBA will begin Proposed Decertification process

Explain why you chose this answer: *

Graduated from 8(a) Program



Certification Renewal Questionnaire - No Longer 8(a)

Dashboard

SSC STATESVILLE MAPLE LEAF OPERATING COMPANY LLC

SAM Activation Date: 01/01/2005

SAM Expiration Date: 07/07/2024

SAM Last update: 07/09/2023

DBA: MAPLE LEAF HEALTH CARE

Business Contact: KELLE SANTORO

Corporate URL:

UEI:

Email: kcsantoro@savasc.com

Current Programs:

CAGE: 41FP6

Phone: 8324675794

Entity Owned:

Mailing Address:

2640 DAVIE AVE STATESVILLE NC 28677 USA Address:

1101 MAPLE CARE LANE STATESVILLE NC 28625 USA

More Details

+

SBA Basic Eligibility

Women-Owned Small Business (WOSB) Program

Qualified small businesses may apply for WOSB and Economic Disadvantage WOSB (EDWOSB) certification.

Application Package	Туре	Program Participation Status	Submission Date	Decision	Expiration Date	Actions
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EDWOSB Recertification EDWOSB						•

